



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), TUESDAY, MAY 23, 2017.

PRESENT:

Mr. K. Sumner, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent.

REGRETS:

Mr. G. Malazdrewicz, Assistant Superintendent.

The Chairperson called the meeting to order at 6:00 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Trustee Sumner noted he had three (3) items for In-Camera.

The Superintendent noted he had two (2) Personnel item for In-Camera.

The Secretary-Treasurer noted he had one (1) Personnel item for In-Camera.

Mr. Murray – Mr. Buri

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held May 8, 2017 were circulated.

Mrs. Bowslaugh - Ms. Bambridge

That the Minutes be approved.

Carried.

Mr. Kruck – Mr. Sefton

That the Board do now resolve into Committee of the Whole In-Camera. (6:01 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report was presented.
 - b) The Superintendent provided information on a two (2) Personnel Matters.
 - c) The Secretary-Treasurer provided information on one (1) Personnel Matter.
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
 - a) Trustee Sumner provided an update on a Board Operations Matter.
 - b) Trustee Sumner discussed a Board Operations Matter.
 - c) Trustee Sumner provided information on a Board Operations Matter.
 - d) Trustee Bambridge discussed a Board Operations Matter with Trustees
- Trustee Inquiries

Mr. Buri – Dr. Ross

That the Committee of the Whole In-Camera do now resolve into Board. (7:00 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:05 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the May 23, 2017 Report of Senior Administration:

- Administrative Information

- Celebrations
 - Brandon School Division Grade 4 Oratorical Event – May 5, 2017
 - Brandon School Division Middle Years Oratorical Event – May 10, 2017
 - Brandon School Division Grades 3-8 Concours D'Art Oratoire – April 5, 2017
- Presentations
 - Communications – Year End Report

Trustees asked questions for clarification and thanked Ms. Curtis for all the work she does for the Division.

Dr. Ross – Mr. Buri

That the May 23, 2017 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Finance Committee Meeting

The written report of the Finance Committee meeting held on May 8, 2017 was circulated.

Mr. Sefton – Mrs. Bowslaugh

That the Minutes be received and filed.

Carried.

a) Finance Committee Meeting

The written report of the Finance Committee meeting held on May 18, 2017 was circulated.

Mr. Sefton – Ms. Bambridge

That the Minutes be received and filed.

Carried.

b) Facilities and Transportation Committee Meeting

The written report of the Facilities and Transportation Committee meeting held on May 15, 2017 was circulated.

Trustee Ross asked questions for clarification regarding a questionnaire for custodial staff at Vincent Massey High School. Mr. Labossiere responded that the Division will be asking employees a number of items to find out how things are operating since a change was made last year.

Trustee Bartlette asked questions for clarification regarding school Administrative Assistants and banking procedures. Trustee Sefton responded that the concern was around safety and security and whether administrative assistants should sign out when leaving to do banking and sign back in when they return to the school.

Mr. Kruck – Mr. Buri

That the Minutes be received and filed.

Carried.

c) Trustee Evaluation At-Hoc Committee

Trustee Bambridge provided a verbal report on the Trustee Evaluation Ad-Hoc Committee.

Trustees asked questions for clarification. The Trustees agreed they would like to complete the Trustee Evaluation forms this year.

Ms. Bambridge – Mr. Bartlette

That the Minutes be received and filed.

Carried.

5.02 Delegations and Petitions

- From Previous Delegation

- From Board Agenda

- MSBA Matters

a) ebulletin – May 3, 2017

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions

65/2017 Mr. Bartlette – Mr. Sefton

That a wheelchair school bus be provided to the Society for Manitobans with Disabilities for their Summer Program from July 4 to August 25, 2017 at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.

Carried.

66/2017 Mr. Sefton – Mr. Kruck

That the Agreement between the Brandon Schools Instrumental Music Association (BSIMA) and Brandon School Division (Division) regarding the financial support to be provided by the Division to BSIMA be approved and the Secretary-Treasurer and the Chairperson are hereby authorized to sign same.

Carried.

2.08 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

Trustee Kruck asked questions regarding Full Day Every Day Kindergarten, and noted if the program was solely used for children in need, the Division could possibly service a far greater number of children than it does right now. He asked if there is any way to change things so that the Division could use the Full Day Every Day Kindergarten programs solely for children in need and to serve a wider catchment area.

Dr. Casavant responded that the Board put in the parameters and how they are used now. If the Board so chooses to fund those programs over and above the regular half day Kindergarten program, then the Division would be able to do that.

6.00 ANNOUNCEMENTS

- a) Friends of Education Fund Committee Meeting – 11:30 a.m., Tuesday, May 23, 2017, Conference Room.
- b) Divisional Futures and Community Relations Committee Meeting – 12:00 p.m., Monday, May 29, 2017, Boardroom.
- c) Brandon School Division Long Service Employee Recognition Evening – 7:00 p.m., Thursday, June 1, 2017, Riverbank Discovery Centre.
- d) Policy Review Committee Meeting – 11:30 a.m., Monday, June 5, 2017, Boardroom.
- e) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, June 12, 2017, Boardroom (6:00 P.M. – In-Camera Portion).

Mr. Kruck – Mr. Buri

That the Board do now resolve into Committee of the Whole In-Camera. (7:48 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

Mr. Murray – Dr. Ross

That the Committee of the Whole In-Camera do now resolve into Board. (8:15 p.m.)

Carried.

7.00 ADJOURNMENT

Ms. Bambridge – Mr. Buri

That the Board do now adjourn. (8:15 p.m.)

Carried.

Chairperson

Secretary-Treasurer